

Volunteer Role Description

Volunteer Role: Residents Coffee Morning Host

Location: St Ninians, Bawtry Road, Barnet

Preferred

Commitment: 2-3 hours per fortnight on any midweek morning

Responsible to: Housing Support Worker and CS Team Leader

Purpose of the Role:

To help build a sense of community amongst our resident by bringing them together for socialisation, friendly conversation, and companionship.

Tasks

- To attend and run a regular coffee morning for a group of older residents living in ScotsCare Housing
- Prepare and serve tea, coffee and cakes provided by the Housing Officer
- Engage the group in conversation and encourage participation
- Report back on outcomes at the end of each session using Volunteero
- Highlight and report any concerns regarding the resident's welfare or risks identified to the Housing Support Worker, CS Team Leader or through Volunteero as soon as possible
- Adhere to all related policies and procedures for which training is given
- There may be opportunities to assist occasionally with group outings for residents as organised by the Housing Officer

Qualities / Skills Needed

- Confident with a cheerful disposition
- Good communication and listening skills
- Patient and non-judgemental
- Reliable, committed with good time keeping
- Ability to work unsupervised, using own initiative as required
- An understanding of the need to work within ScotsCare's policies and procedures
- Ability to attend training and induction at City Road, EC1 or online.

What you can expect

- A full induction into ScotsCare, instruction and support to carry out your role
- Ongoing support and training on befriending, boundaries, confidentiality and safeguarding vulnerable adults
- Out of pocket expenses reimbursed and annual volunteer social events
- A rewarding experience

Recruitment: Application form, informal interview, enhanced DBS and two references.